



ROCHESTER MAIN STREET 2015 VENDOR APPLICATION

Free Comic Book Day: May 2nd, 11 am to 4:00 pm
 Rochester Blues Festival Saturday, July 18, 11:00 am to 4:00 pm, North Main Street
 UFO / Paranormal Festival, Saturday, September 19, 10:00 am to 4:00 pm
 October Festival, Saturday, October 10, 11:00 am to 4:00 pm Hanson Street

Business/Organization _____ Contact _____ Name: _____

Email: _____ Phone: _____ Website: _____

Facebook-Name: _____ Address: _____ Town _____ State _____

Zip _____ Booth/Activity: _____

Check Here	Event / Description	Regular Fee If Received 30 days or more before event	Last minute rate If Received less then 30 days before event
	Free Comic Book Day Parking Union Street Lot 10X10	\$50.00	\$75.00
	Blues Festival 5X10	\$30.00	\$55.00
	Blues Festival 10X10	\$50.00	\$75.00
	Blues Festival food Vendor (Waived if vendor participates in BBQ Contest.) 10X10	\$50.00	\$75.00
	Blues Festival Farm to Table (limited Spaces available)	FREE	\$25.00
	UFO / Paranormal Day Non-food Vendor Union Street Parking Lot 10X10	\$25.00	\$50.00
	October Festival 5 X10	\$30.00	\$55.00
	October Festival 10X10	\$50.00	\$75.00
	October Festival Farm to table (limited Spaces available)	Free	\$25.00
	Total Paid		

Please make checks payable and mail to Rochester Main Street, 18 South Main Street, Ste 2B, Rochester, NH, 03867

Required: Review and initial every item on the next page and complete with your signature

Vendor Registration Policy

_____ Payment must be received with application. Vendor spaces are not reserved until a completed registration form, and payment have been received.

_____ We will try our best to accommodate a need for extra space. Accommodations will be given out on a first come first serve.

_____ Any Bounced Check will incur a \$30 fee.

_____ Booths will start to be assigned 30 days before the event, Confirmation e-mails including booth assignments and instructions will be provided by email and not later than one week prior to the event.

_____ No rain date is scheduled. This is a rain or shine event. Application fees are non-refundable in all circumstances.

_____ Last minute vendors may not appear in PSA's, Brochures, or any other advertising for the event.

Vendor Rules & Regulations

_____ All items related to vendor spaces must remain stationary throughout the event. No "roaming" is allowed.

_____ No electricity or water hook ups are available. Applicants are responsible for providing their own tent, tables, chairs, canopies, etc. All tents and canopies must be properly secured and anchored.

_____ No spray foam, silly string, confetti, noisemakers, toy guns, swords, knives, etc. are allowed. Vendors will be asked to remove forbidden items and failure to do so may result in being excluded from further participation in Rochester Main Street events.

_____ Confirmed vendors may begin booth set-up 1.5 hours before the event begins. Booth set-up must be completed and all vehicles off the street with a half hour of the event starting. Vendors arriving after this time will forfeit their booth and will not be permitted to set up during the event. Vendors setting up before the time stated for set ups may be excluded from further participation in events.

_____ Vendor booths must remain open and staffed until the end of the event. Any vendor breaking down before the end of the event may be excluded from further participation in events.

_____ Booth areas must be kept tidy. Vendors must dispose of ALL trash and debris generated by their booths. Failure to collect, remove, and dispose of all trash off site, may be excluded from further participation in events.

_____ No trailers, trucks, cars, or other vehicles permitted as booths or displays, with the exception of radio or TV broadcasting vans. Specific exception requests may be reviewed by the Committee.

Specific Event Rules & Regulations

_____ Blues Festival Food Vendors to have their fee waved must take part in the BBQ contest. This means they must be prepared to offer up to 150 samples. Failure to meet this obligation may be excluded from further participation in events.

_____ Blues Festival & October Festival Farm to Table spots are new this year to help build local awareness of Farm to Table movement. To qualify for a free spot the vendor must be selling Fresh Local Produce, Meats, Cheese, etc. These items must make up 80% of the items being sold in the space (this is the same criteria that the NH Dept of Agriculture uses to decide if a business qualifies as a farm stand).

Please give a short description of your booth sales to be shared on our web site or local publications.

Signature of Applicant Name

(Please Print)

Date